IMPRESSIONS SERVICES (P) LTD.
WZ-4/10, KIRTI NAGAR, INDUSTRIAL AREA
NEW DELHI-100015

FORM - XVI
[See Rule 78 (1)(a)(ii)]

Name and Address of the Contractor :- IMPRESSIONS SERVICES PVT. LTD.
WZ - 8/7 (FF), KIRTI NAGAR, NEW DELHI

Name & Address of Establishment in/under which Contract is carried on :-
JONES LANG LASALLE PROPERTY CONSTS. (I) PVT. LTD.

Name & Address of Principal Employer:-
IBM INDIA (P) LTD. BIRLA TOWER
1ST FLOOR 25, BARAKHAMBA ROAD CONNAUGHT PALACE NEW DELHI

(Housekeeping / Delhi)

Attendance Register For The Month Of Nov-2018



| SrNo | Code | Name / Designation / Father Name | 1 Th | 2 Fr | 3 Sa | 4 Su | 5 Mo | 6 Tu | 7 We | 8 Th | 9 Fr | 10 Sa | 11 Su | 12 Mo | 13 Tu | 14 We | 15 Th | 16 Fr | 17 Sa | 18 Su | 19 Mo | 20 Tu | 21 We | 22 Th | 23 Fr | 24 Sa | 25 Su | 26 Mo | 27 Tu | 28 We | 29 Th | 30 Fr | W/D | C/O | W/O | H/D | L/D | T/D |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1. | 17030328 | KRISHAN<br>House Boy<br>SANT LAL | P | P | P | | P | P | | P | P | P | | P | P | P | P | P | P | | P | P | P | P | P | P | | P | P | P | P | P | 25 | 0 | 4 | 1 | 0 | 26 |
| 2. | 18020464.18 | RAHUL<br>House Boy<br>ANAND KUMAR | | | | | | | | | | | | | | | | | | | | | | P | P | | | | | | | 2 | 0 | 0 | 0 | 0 | 2 |
| 3. | 18100157.3 | DEVENDRI DEVI<br>House Lady<br>SATENDRA SINGH | P | P | P | Weekly off | P | P | Holiday | P | P | P | Weekly off | P | P | P | P | P | P | Weekly off | P | P | P | P | P | P | Weekly off | P | P | P | P | P | 25 | 0 | 4 | 1 | 0 | 26 |
| | 18080959 | GEETA GURUNG<br>House Lady<br>PRADEEP KUMAR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | 18100066.4 | RAJESH KUMAR SINGH<br>Mail Boy<br>BADRI NARAYAN SINGH | P | P | P | | P | P | | L | P | P | | P | P | P | P | P | P | | P | P | P | P | P | P | | P | P | P | P | P | 24 | 0 | 4 | 1 | 1 | 26 |
| 5. | 16110116.9 | DEVENDER<br>PANTRY BOY<br>CHARAN SINGH | P | P | P | | P | P | | P | P | L | | P | P | P | P | P | P | | P | P | P | P | P | P | | P | P | P | P | P | 24 | 0 | 4 | 1 | 1 | 26 |
| 6. | 17110402 | PRAMOD KUMAR CHAUDHARY<br>Supervisor<br>KAMLESH CHAUDHARI | P | P | P | | L | P | | P | P | P | | P | P | L | P | P | P | | P | P | P | P | P | P | | P | P | P | P | P | 23 | 0 | 4 | 1 | 2 | 26 |
| 7. | 18020464.18 | RAHUL<br>PANTRY BOY<br>ANAND KUMAR | | | | | | | | | | P | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | 17030348 | RAHUL<br>House Boy<br>SATBEER | P | P | P | | P | P | | P | P | P | | P | P | P | P | P | P | | P | P | P | L | L | P | | P | P | P | P | P | 23 | 0 | 4 | 1 | 2 | 26 |

A=Absent, B=Absent Authorised, C=CL, D=Half CL & Absent, E=Half SL & Absent,F=Half CL & Present, G=Half SL & Present, H=Half Present & Absent,I=Half Pre and Absent Late, J=Half PL & CL, K=PL, M=Maternity Leave,N=Comp.Off Enjoyed, O=Other Holiday,P= Present, Q=Late Mark, R=Comp.Off Earned, S=SL, W=Weekly Off,WD=Working Days, CL=Casual Leave,PL=Privilege Leave, SL=Sick Leave, W.HLD=Weekly Holidays, O.HLD=Other Holidays, HD=Half Day, LP=Loss Of Pay, WR=Days

30/11/18
Supervisor

Compliance Checked
Date 26/12/18
Name ROSHAN BHATTARAI
Signature
Jones Lang LaSalle Property
Consultants (India) Pvt. Ltd.

1115
Attendance Checked
4/12/18

IMPRESSIONS SERVICES (P) LTD. NEW DELHI

Total Days - 157

30/11/18